

## INNOVATION PLANNING AND IMPLEMENTATION GRANTS

### Grant Guidelines & Application

# PHILADELPHIA FOUNDATION

The Philadelphia Foundation, through the generosity of one its fundholders, is pleased to announce the availability of three \$50,000 Innovation Planning grants to be followed by one \$250,000 Implementation grant that will be awarded to one of the three Innovation Planning grant recipients.

Planning grant applications are sought for each of the following areas:

- **Museum collaboration:** Museums have the potential for major financial and strategic benefits if they collaborate in areas such as joint purchasing, marketing, exhibition planning, research, internship programs, etc. (Hospital collaboratives may serve as instructive examples.) Proposals are sought to plan such a collaboration, with one organization identified as the lead.
- **Skilled volunteers:** Retirees often wish to use their professional skills as volunteers for nonprofits in areas such as finance, travel, education, etc. Proposals are sought for a plan that will allow better use of older skilled volunteers based upon an enhanced understanding of how to forge such connections and that address existing challenges and barriers that might inhibit them
- **Teenage pregnancy:** Teenage girls may be limited in their ability to get help if they fear or have confirmed they are pregnant. They may not know their options for diagnosing pregnancy, for pregnancy support and for medical and surgical abortions. Proposals are sought to develop in detail a new approach to this issue.

It is anticipated that one \$50,000 grant will be awarded in each of the areas. One \$250,000 Innovation Implementation grant will be awarded to one of the Innovation Planning grant recipients upon completion of the six-month planning phase. Proposals will be evaluated based on their feasibility, innovation and creativity, the potential for replicability in other regions, and the potential for sustainability after the implementation phase.

#### Eligibility:

- The organization must be certified as tax exempt under section 501(c)(3) of the Internal Revenue Code; or be collaborating with a nonprofit agency as a fiscal sponsor.
- The organization cannot be a private foundation.
- If the organization is a religious institution, it may only apply for nonsectarian activities.
- The organization must have a board-adopted a nondiscrimination policy including race, color, religion, national origin, sex, gender identity, sexual orientation, age, disability, or any other legally protected characteristics.

#### Complete submissions should include the following:

- Two grant applications are required: one that is hard copied and mailed or hand-delivered to the Philadelphia Foundation and one electronic copy emailed to Maggi Kirk at [mkirk@philafound.org](mailto:mkirk@philafound.org).
- Project budget with expected expenditures and revenues (if applicable)
- 501(c)(3) IRS determination letter
- Most recent financial audit of the lead organization. If your organization does not have an audit, your IRS Form 990 will be accepted.
- Current PA Bureau of Charitable Organizations Certificate
- Board-approved Nondiscrimination Policy
- Letter(s) of support from partner organizations if applicable

Applications are due at the Philadelphia Foundation by 5 p.m. on Fri, Jan. 3, 2020. **Incomplete applications will not be considered.**

**Please mail or hand-deliver all materials to:** Philadelphia Foundation, c/o Maggi Kirk  
1835 Market Street, Suite 2410  
Philadelphia, PA 19103

**Organizations may be invited to host a site visit between Mon., Jan,20 and Thurs., Jan. 30, 2020.**

Winning applicants for the Planning grant will be notified on Mon., Feb. 3, 2020. Final reports for Innovation Planning grants will be due on Wed., July 1, 2020. The Implementation grant winner will be notified on Wed., July 15, 2020.

For inquiries, please contact Maggi Kirk at (215) 863-8105 or [mkirk@philafound.org](mailto:mkirk@philafound.org).

<b>Lead Organization:</b>			
<b>Tax ID #:</b>		<b>PA Charitable Reg # (If registered):</b>	
<b>Address:</b>			
<b>City, State, ZIP:</b>			
<b>Phone No.</b>		<b>Fax Number:</b>	
<b>Email address:</b>		<b>Website:</b>	
<b>Contact Person</b>		<b>Title:</b>	

<b>For which category are you applying?</b>		
<input type="checkbox"/> <b>Museum Collaboration</b>	<input type="checkbox"/> <b>Skilled Volunteers</b>	<input type="checkbox"/> <b>Teenage Pregnancy</b>

<b>Mission of the Lead Organization</b>			
<b>Annual Budget of the lead organization</b>	\$		
<b>Total Project Budget:</b>	\$		
<b>Has your organization incurred any deficits in the past year?</b>	<input type="checkbox"/>	<b>Yes</b>	If YES, Please briefly explain in the box provided below. (900 Characters)
	<input type="checkbox"/>	<b>No</b>	
<b>Explain:</b>			

<b>Describe the goal of the project and your approach to meeting the goal. (1,800 characters)</b>

<b>Describe the specific outcome(s) you anticipate as a result of this grant (1,800 characters):</b>

<b>What will you do with this project if this grant application is not successful? (100 characters)</b>

<b>List Key Team Members and Organizations</b>

<b>List Partner Organizations (if applicable) Include letters of support.</b>

<b>Authorized Signature (electronic signatures accepted, please type in the field):</b>	
<b>Date:</b>	

**FOR QUESTIONS ABOUT THIS APPLICATION AND GUIDELINES, PLEASE EMAIL [mkirk@philafound.org](mailto:mkirk@philafound.org) OR CALL (215) 863-8105.**

# PROJECT BUDGET

**ORGANIZATION NAME:**

EXPENSES	AMOUNT	INCOME	AMOUNT
<u>Direct Expenses (list)</u>		<u>Grants &amp; Contributions</u>	
		Received (List):	
<b>Subtotal Direct</b>	\$ -	<b>Subtotal Income</b>	\$ -
<u>Indirect Expenses</u>		<u>Contribution of Organization (if applicable)</u>	
		Source(s) (List)	
<b>Subtotal Indirect</b>	\$ -	<b>Total Income</b>	\$ -
<b>TOTAL COSTS</b>	\$ -	<b>SURPLUS (DEFICIT)</b>	\$ -